October 12, 2023

**Shafer Township**

**Monthly Board Meeting**

The Board of Shafer Township met at the Shafer Town Hall on Thursday, October 12, 2023. Board members present included Chairman Mark Stovern, Supervisor John Schmalz, Supervisor John Hoffman, Treasurer, Dominique Haller, and Clerk, Faith Lichtscheidl.

Residents present included Brad Johnson (maintenance) and Becky Strand.

The meeting was called to order at 7:00 pm and the pledge of allegiance was recited.

A motion was made to approve the agenda by Supervisor Schmalz, 2nd by Supervisor Hoffman; all in favor, motion carried.

Supervisor Hoffman made a motion to approve the minutes of the September 12, 2023 regularly scheduled board meeting with one correction under maintenance, Supervisor Schmalz 2nd motion, all in favor, motion carried with noted changes.

**Treasurer’s Report**

Treasurer Haller presented the September, 2023 Treasurer’s report. The disbursement register shows a balance of $29,207.12. The receipts register shows a balance of $6,189.29 and the cash control statement shows a balance of $338,237.43.

Outstanding checks show a total balance of $23,186.78.

Treasurer Haller reported that she researched purchasing a CD. MidwestOne has a 7 month and 3.71% for $100,000 otherwise it would be 3.26%. RCU would be for 13 months at 5.40% but we would have to have a savings account there. Discussion on putting $50,000 in each. Motion made to invest in a CD for $50,000 at RCU and $50,000 at MidwestOne by Chairman Stovern, Supervisor Hoffman 2nd; all in favor, motion carried.

A motion was made to approve the Treasurer’s report by Chairman Stovern, Supervisor Schmalz 2nd; all in favor, motion carried.

The claims were reviewed, motion made by Supervisor Schmalz to approve the claims, 2nd by Supervisor Hoffman; all in favor, motion carried.

**NEW BUSINESS**

**November 2023 Meeting**

Chairman Stovern reports that he cannot be physically present for the November meeting but he could call in over the phone. We will leave the meeting at the same time and Chairman Stovern will call in.

**Threshing Show Board Request**

The board is requesting to use the town hall for their winter meetings. A motion was made to allow them to use the hall the 2nd Wednesday of the winter months by Supervisor Schmalz, 2nd by Supervisor Hoffman; all in favor, motion carried (Chairman Stovern obstained from voting).

**Public Comment**

None

**OLD BUSINESS**

**Dry Creek Gultch Refunds**

Supervisor Schmalz reports that the driveways look better as there has been some updating to meet the township driveway permit requirements. A motion was made to refund the permit escrow but it was decided to table until November so the correct dollar amount could be refunded.

**Security Cameras**

They have been ordered and are in the office.

**Addition/cold Storage Update / Prepping Site**

The dirt work was done. Chairman Stovern has the building permit.

**Maintenance Update**

There are about 5 miles left of shoulder mowing. The roads can be graded again before winter.

Remote openers for the garage doors are in the shop. The fee is $1,674.00 installed with 6 remotes, or $1,014.00 for the materials to install yourself.

Larry Jorgenson (Valley Landscaping) is going to try and finish up the dirt work for the addition as soon as he can. He has a couple more loads of fill to do.

Planning to do some fall seeding when it cools off for the grass.

**Miscellaneous**

We have a bill for the shoulder reclaimer in the amount of $8,698.00. A motion was made to pay $4,484.00 now and the remainder when the reclaimer is received by Supervisor Schmalz. Supervisor Hoffman 2nd the motion; motion carried.

Discussed getting an electronic sign for out front. This is being researched.

The clerk and treasurer would like to have a shredder in the office. The board approved this purchase.

Discussed placement of the port-a-pot and decided it will go in the south corner of the parking lot. Also discussed putting pavers under the port-a-pot to make it easier to move if needed and also putting pavers underneath our propane tank.

**Public Comment**

Place a note on the door about school referendum election. If cameras are placed in the hall, make sure that they are turned off during any elections.

Supervisor Schmalz made a motion to adjourn the meeting at 7:48 pm, motion 2nd by Supervisor Hoffman; all in favor, meeting adjourned.

Faith Lichtscheidl, Clerk

Mark Stovern, Chairman